

PURLEY CE PRIMARY SCHOOL

BREAKFAST CLUB

TERMS AND CONDITIONS

**8:00 am – 8:50 am
Monday to Friday
Term time only**



**The club is open to all children
attending Purley CE Primary School**

The Breakfast Club aims are

To provide a caring and supportive environment, where children feel comfortable, relaxed and happy before starting the school day
To provide opportunities to try new and different and healthy things to eat
To help make children more aware of healthier foods to have for breakfast
To create opportunities to support learning (by having a reading corner) and provide a link between home and school
To broaden the contact between home and school
To provide fun activities and games, which will extend their knowledge and develop positive social skills

The Breakfast Club will provide

A healthy breakfast for the children. E.g a choice of cereals such as muesli, cornflakes, weetabix, fresh fruit, toast or bagels, with milk, juice or water to drink

A choice of activities after breakfast such as drawing, painting, model making, reading, construction toys and arts and crafts activities

Support with reading

A calm and happy atmosphere, where children can feel relaxed and ready for the day ahead

Breakfast Club Rules

Punctuality

The club is open from 8 am – 8.50 am, Monday – Friday (term time only). Children must not arrive any earlier than 8 am as we are unable to supervise children before this. All breakfast club members must arrive between 8.00 – 8.30 am; this is when breakfast is being served.

Unfortunately we will not be able to serve breakfast to children arriving after 8.30 am.

At the end of breakfast club, the children will be taken to their classroom.

Behaviour

The club will operate according to the school policy on behaviour. We expect children and adults to operate in an atmosphere of mutual respect and good manners. Parents / carers will be informed straightaway if there has been a problem and we would ask them to talk to their child. Children, whose behaviour is unacceptable, may risk losing their place at the club.

Dietary restrictions/allergies/medication

All parents / carers will need to state at the time of on-line registration, any dietary restrictions / allergies or medication the child is on. Any children who have a prescribed asthma inhaler and/or auto-injector will need to have one available in school and parents will need to have previously completed the school's 'Request for School to give medicine' form.

Bookings

From September 2019, all bookings will be made through an online system called Childcare Online Booking (CoB) System

- All parents will need to register on-line with CoB before making any bookings.
- It is the parents' responsibility to keep details on the CoB system up to date, e.g. current telephone numbers.
- All sessions requested are subject to availability and will need to be paid for at the time of booking unless paying with Childcare voucher.
- Bookings must be made by 6pm the day before.
- Any emergency bookings after 6 pm will be subject to availability and will need to be made by contacting the school office.
- Bookings may be cancelled or changed up to 24 hours before the start of the session.

Fees

The fee includes the adult supervision, breakfast and all activities provided.

Fees are fixed at £3.50 per session per child. Siblings receive a discount of £0.50 per session. The cost does not change depending on the time your child arrives.

Bookings can only be accepted in advance. There will be a maximum of 20 spaces each day, so sessions will be allocated on a first come, first served basis.

Responsibility for payment of all fees or extra charges lies at all times with the person who has made the booking.

Failure to settle any fees may result in school taking action (including legal action) as stated in the schools Debt Policy. A copy can be obtained from the school.

Fee Exceptions

- If a child is absent from school on an educational visit or a school residential, there will be no charge to the parent.
- If the school is closed for any reason, ie. enforced snow closure, there will be no charge to the parent.
- If your child is ill on the day of a booked session, please contact the office to receive a credit.

Childcare Vouchers

- Parents can choose to pay with Childcare Vouchers with prior agreement with the school. The school will require details from the provider in order to register. Bookings will need to be paid for by card until this registration process is complete.
- Childcare Vouchers will be credited to individual accounts only when the funds have been received by the school. Please note, that many Childcare Voucher Providers take up to 14 days to allocate these funds to school. Therefore, please allow 21 days for this credit to be transferred across to your account.
- Current Childcare Providers registered with school are: Care-4, Computershare, Fair Care, Kiddivouchers and Edenred.

How to book?

You can log on to CoB by using the link

<https://purley.childcare-online-booking.co.uk/>. You can access this on any device.

If you wish to watch a video on how to book please click on the link below.

<https://www.youtube.com/watch?v=bKs32IZLJ4>

Breakfast club staff

A Supervisor will be running the club. The staff will have a food hygiene certificate as required by law and a First Aid certificate. The Club will be managed by the school.

Learn to love, love to learn