

Freedom of Information – Publication Scheme

Purley C of E Primary School

This publication scheme follows the model approved by the Information Commissioner's Office (ICO) and sets out the information that we routinely make available to the public.

1. Who we are and what we do

School staff structure and leadership

Governing body membership

School contact details

Admissions arrangements (published on website)

2. What we spend and how we spend it

Annual budget statement

Pupil premium allocation and impact

PE and sport premium

Procurement procedures

3. What our priorities are and how we are doing

Ofsted reports

SIAMS inspection outcomes

School Development Plan priorities

Performance data

4. How we make decisions

Governing body agendas and minutes (non-confidential)

Admissions decisions

Consultation processes

5. Our policies and procedures

Statutory school policies (curriculum, safeguarding, SEND, behaviour)

Equality objectives

Charging and remissions policy

Complaints procedure

6. Lists and registers

Asset register (available on request)

Curriculum documents

Data protection records (e.g. data breaches, subject access requests)

7. The services we offer

Curriculum information

Extra-curricular activities

Newsletters

School publications

Community engagement

How to request information

Most of the information listed above is available free of charge on our website.

If you are unable to find what you need or require it in another format, you can make a request to:

Headteacher
Purley C of E Primary School
Purley Village, Purley-on-Thames, Reading RG8 8AF
Email: headteacher@purley.w-berks.sch.uk

Telephone: 0118 984 2384

We aim to respond within 20 school days.

Charges

Information on the website is free to access. Charges may be made for:

Paper copies (e.g. photocopying and postage)

Requests requiring large volumes of information or staff time

We will inform you of any charges in advance.